

### STATEMENT OF COMMITTEE GOALS

SCUPA is a professional organization established to promote good fellowship in the legal community; encourage a high order of ethical and professional attainment; further education among members of the profession; cooperate with the bar associations; and support the programs, purposes and goals of NALA (see Article III. Objects & Purposes, SCUPA By-laws). Toward that end, SCUPA has developed several committees to carry out these goals. Each committee was created (whether as established by the By-laws or designated by the general membership) to provide members with the opportunity to be active in SCUPA, and to enable specific committees to focus on its established, pertinent goals. SCUPA has recently combined and/or eliminated certain committees due to the evolution of our organization and for practicality.

Each committee has a designated Chairperson and often there are Co-Chairpersons. The Chairperson(s) agrees to guide and lead the committee members in following the By-Laws of SCUPA while striving to meet the goals and objectives of the committee. Each committee is asked to present proposals to the Executive Board for consideration and approval. Chairpersons are expected to provide a written report as needed to the Executive Board for inclusion in the Minutes of SCUPA. Chairpersons are considered members of the Board. In an effort to establish clear objectives for our committees, the following are guidelines for the committees.

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| <b>Seminar:</b>                      | To plan, organize and promote an educational seminar for legal professionals annually.   |
| <b>Sunshine / Social:</b>            | To plan, organize and promote social activities for members and guests of SCUPA, and to remember members during times of illness, hardship and/or death of a family member.  |
| <b>Pro Bono:</b>                     | To plan, organize and promote SCUPA's charitable events.   |
| <b>Nominations:</b>                  | Each year a coordinator is appointed by the President to prepare, distribute and collect officer nomination forms and ballots. Although "Nominations" is not a formal committee, coordinating this procedure is an essential task. |
| <b>Scholarship:</b>                  | To solicit, receive and review scholarship applications. To present candidates to the Board for consideration/approval. To announce and present award as decided by the Scholarship committee.                                     |
| <b>Publications:</b>                 | To update, modify and maintain SCUPA's website and to prepare any publications deemed necessary for the benefit of SCUPA.  |
| <b>Public Relations/<br/>Mentor:</b> | To promote SCUPA within the legal community. To provide opportunities and guidance to members and students to learn more about the paralegal profession and SCUPA.   |

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**The mentor committee was originally established to consist of active members of SCUPA who had previously served on the Board and who through their service, understanding of the SCUPA organization and professionalism while working in the organization would continue to mentor/assist new members and provide historical information to new members/Board members. Although this committee may not be comprised solely of past board members of the SCUPA Board, it should have at least one member who has previously served on the Board to ensure that the goals, as originally established, remain the same.**